



Arizona WIC Program-Stage 2 Observations



REVIEWER: _____

DATE: _____

AGENCY: _____

CLINIC: _____

		Notes
Certifier Name		
Participant ID No.		
Category		
Anthropometric/Laboratory		
Signature obtained for consent		
Medical data <60 days old entered correctly (if applicable)		
Weight/Length/Height		
Scales are zeroed and balanced before weighing individual		
Dry diaper		
Light clothing		
Without shoes		
Weighed twice (n/a if digital equipment is used)		
Weighed to nearest ounce		
Length board used for infants & children under 24 months or unable to stand unassisted		
Both legs are grasped and straightened for measurements (length)		
Length/Height measured twice (n/a if digital equipment is used)		
Standing height used for children over 24 months & women		
Measured using a stadiometer or non-stretched tape with a flat headboard		
Heels slightly apart		
Ankles, hips and, should blades aligned		
Eyes straight ahead with arms at sides		
Without top hair adornment		
Length/Height is measured to nearest 1/8 inch		
Hemocue Lab Procedure		

√ = Complete, done correctly

N/A = Not applicable

Ø = Incorrectly done or not done

0* 1* 2* 3*

*See Scale Rubric for Arizona WIC appointments

Revised 3/18

Cleansed & gloved hands for each test		
Gloves remained on until cuvette was disposed		
Correct site chosen (middle or ring finger, cannot have ring, heel when appropriate)		
Cleansed & dried site, site held to distend skin		
Correct puncture site and depth, first 2 - 3 drops wiped, pressure / bandage applied (no bandage under 2 years)		
No squeezing / milking to collect blood, other method used		
Cuvette container with lid on and stored at room temperature		
The sharp edge of the cuvette is pointed downward		
Filled in one step to front edge, excess blood wiped off		
Hold cuvette to light to check for air bubbles, discarded if present		
Disposed of used supplies properly in Biohazard / Sharps containers/trash can as appropriate		
After each test, dispose of gloves, and cleanse hands		
Blood values recorded accurately		
Masimo Pronto Procedure		
Cleansed hands (hand sanitizer okay for Pronto)		
Used on a client 2 years old or older		
Cleansed & dried site		
Correct digit gauge used (adult, pediatric)		
Correct finger used (middle or ring, thumbs for small children, no rings or tight jewelry on hand being tested)		
Sensor is aligned on finger correctly		
Sensor is shielded from excessive light		
Cable runs flat with no kinks or twists		
If unable to obtain reading, HemoCue machine is used		
Customer Service		
Staff logged out of HANDS or locked computer when leaving the workstation		
Clinic environment ensures confidentiality and privacy is maintained		

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Accommodations were made to provide services/forms in participant's preferred language/ Focused on client when a translator was used		
Staff focused on the client and not the computer		
Staff informed client of the right to complain/ complaint hotline number		

Notes:

Participant Name and ID #	Discussion points with the certifier:
	<p>How do you feel the appointment went?</p> <p>What areas do you feel you do well on?</p> <p>What might you do different next time?</p> 

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